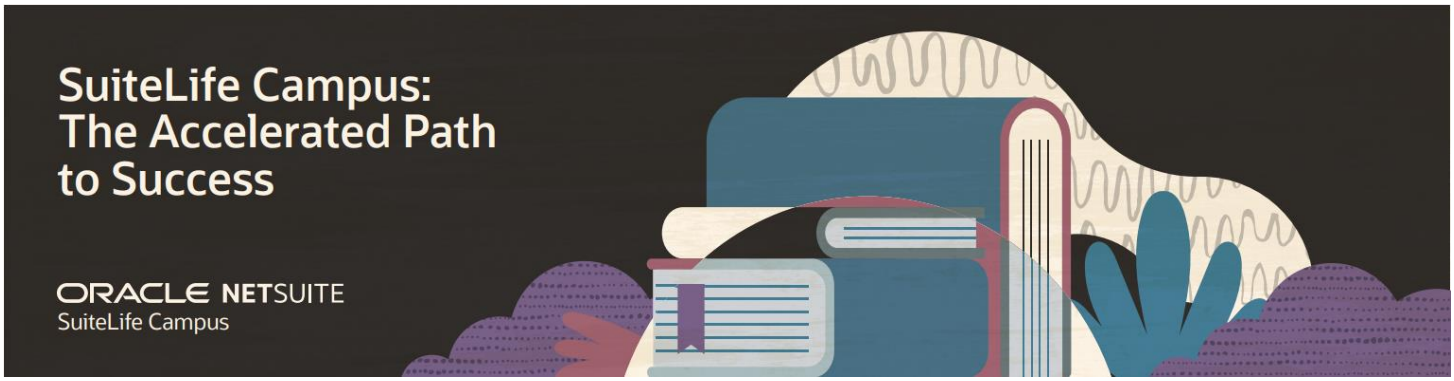

Course:	SuiteLife Campus
Language:	English
Pre-Work	Pre-work for this class must be completed in the two weeks before class – February 10 – February 21, 2025. To access the pre-work in MyLearn, please see the link in your class confirmation email.
Class Dates and Times:	Monday February 24, 2025, through Friday March 21, 2025 9:00 a.m. – 5:30 p.m. Central Standard Time • Class will not meet on February 17, 2025 • The typical day is 9am – 3pm facilitated sessions and activities, lunch break • 3:00pm-5:30pm. Offline homework / e-learning / group prep
Sample schedule for Delivery Topics:	See table below
Step 1. Pre-work	You must complete the required pre-work in the MyLearn Learning Platform before attending class (refer to your class confirmation email for details).
Step 2. SuiteLife Campus Entrance Exam	Before attending class, you must take the SuiteLife Campus: Entrance Exam. After you register for this class, you will receive instructions on how to request an exam voucher and how to access the online exam.

Pillars	Week 3	Week 4	Week 5	Week 6
Business Acumen	Accounting 101 Business Processes	Industry Verticals	Transformation	Business Impact
Business Skills	Credentialing Lead vs Ask Time Management	Client Management Objection Handling Professionalism	Difficult Customers Communication	Project Closure Presentation
Product	Admin Fundamentals ERP Fundamentals	Business Process Areas Financial Management	Reports & Searches Accounting for NetSuite	Cutover Process Transaction Uploads
SuiteSuccess	Alignment Sales to PS KT	Bundle Deployment Data Migration	Process Walkthrough Transactions & Cutover	UAT Go Live Delivery
Activities & Case Study	**Teach-back** Admin Fundamentals ERP Fundamentals **Group Role Plays** Personalization	**Case Study** Hands-On Configuration	**Group Role Plays** Process Walkthrough **Teach-back** Accounting Impact	**Individual Role Plays** Design to Build Order to Cash Procure to Pay Record to Report **Final Presentations**

Step 3. Pre-Class Check-in Session	The check in session for the class will happen approximately three weeks before your class. Watch your email for a Zoom invitation. **It is mandatory that each attendee join a pre-class check-in session**, to ensure you are fully prepared for your class. In the session your class facilitators will: • Review Zoom features that will be used for the class delivery • Ensure that you have access to all the resources and tools you will need for the class • Answer any questions you may have about the pre-work
Zoom Invitation	Watch your inbox for Zoom invitations: • Check-in session invitation will be sent three weeks before class. • Class invitation will be sent after Check-in session.